



# DEPARTMENT OF CORPORATIONS

## JOB OPPORTUNITY

Arnold Schwarzenegger, Governor

Preston DuFauchoir, California Corporations Commissioner

Dale Bonner, Agency Secretary

**Release Date:** March 12, 2009

**CLASSIFICATION:** **CORPORATION EXAMINER (Will consider Auditor I)**  
8 Positions - Permanent/Full-Time

**FINAL FILING DATE:** **April 2, 2009 or UNTIL FILLED**

**SALARY:** \$4009 - \$5876 per month  
(If Auditor I, the salary is \$3106-\$3966 per month)

**POSITION LOCATIONS:** Financial Services Division, 320 West 4<sup>th</sup> Street, Los Angeles  
Financial Services Division, 1515 K Street, Suite 200, Sacramento

**DUTIES AND RESPONSIBILITIES** - The Financial Services Division (FSD) is responsible for licensing and regulating businesses to ensure the company's compliance with statutory and regulatory requirements and to determine the financial stability of the business. The Corporation Examiner independently reviews and determines whether applicants for licensure under the various laws as noted below, warrant issuance of the license; conducts complex examinations or functions as examiner-in-charge in larger examinations; and, analyzes problems of deficiencies in the financial soundness, compliance with applicable statutes, or propriety of reporting of licensees and recommends corrective action. All of the examinations include the use of personal computers with various levels of automation. The laws under FSD are: the California Finance Lenders Law, California Residential Mortgage Lending Act, California Deferred Deposit Transaction Law, and Escrow Law. This position requires travel throughout the State.

**DESIRABLE QUALIFICATIONS:**

- Auditing and accounting experience.
- Knowledge of rules and regulations administered by the Financial Services Division.
- Knowledge of personal computers & familiarity with Word, Excel and other computer programs.
- Works well under pressure.
- Communicates well both orally and in writing.
- Good interpersonal skills.
- Willingness to accept additional responsibilities.

**WHO MAY APPLY** – State employees who are currently at the Corporations Examiner or Auditor I level, those within transfer range or individuals with list eligibility who are reachable (in the top three ranks) and employees with Surplus or SROA status are encouraged to apply are encouraged to apply. For further technical information regarding the position, please contact Warren Adams at (213) 576-7619.

**WHERE TO APPLY** – Please include **RPA #08-FSD0003-0004** under the job title of the State application (STD. 678). Applications received without an RPA number MAY NOT be considered. Please mail your completed State application and resume to:

Department of Corporations  
Human Resources Office  
1515 K Street, Suite 200  
Sacramento, CA 95814  
(916) 445-6351  
Or

E-mail your application and resume to [careers@corp.ca.gov](mailto:careers@corp.ca.gov).

#08-FSD0003-0004

AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORKPLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE, AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

